

# spratt endicott

SOLICITORS

## **Environmental Policy**

Spratt Endicott is committed to minimising its impact on the environment in all business activities associated with the services we provide to our clients.

We encourage our staff to be “environmentally friendly” at work in a number of ways including: being energy-efficient by turning things off, recycling and environmentally responsible procurement.

Our major environmental impacts are energy use, consumption of materials, e.g. paper, and transportation. These areas are therefore the focus of our environmental policy.

In addition to complying with all legislative and regulatory requirements applicable to our business, our priorities within our environmental policy are to:

- Through the efficient and responsible use of resources seek to minimise paper usage and the consumption of energy. Where possible electronic alternatives to paper should be utilized and equipment turned off when not in use.
- Minimising the impact of transport on the environment through the adoption of a variety of transport alternatives, such as cycle to work, voice/video conferencing, remote working and car sharing schemes.
- Minimising waste production as far as is practicable by reusing or recycling waste where appropriate
- Raise the awareness of environmental responsibilities among staff, both at work and at home, helping them identify and reduce their environmental impact.
- Promote environmentally responsible procurement of goods and services.
- Discuss with our clients, suppliers and the community ways to promote environmental best practice and reduce the impact of our operations.
- Continually improve the Spratt Endicott’s environmental performance through the introduction of an Environmental Management System and the annual development and review of environmental objectives and targets.
- Ensure the business is encouraged to raise ideas and suggestions in relation to environmental initiatives through the firm’s Green Team.
- Making sure this policy is available through our website for all staff and suppliers or clients working in connection with Spratt Endicott

Our Managing Partner, David Endicott heads up the Green Team who have responsibility for promoting and developing initiatives relating to corporate social responsibility and the firm's environmental policy. Our Green team will review and update this policy on an annual basis.